

Catoosa County Saddle Club Volunteer Information Form 2009

We are looking forward to another great year at the Catoosa County Saddle Club. As you may remember, each **family** who joins the club is asked to volunteer for a *minimum* of 10 hours per show season. *This is a requirement for any family who has a member receiving a high point award at the end of the year.* The club depends on volunteers to keep the show running smoothly. There are also things people can do other than the day of the show.

In order to be as organized as possible we are asking each family to complete and return this form letting us know what areas you may be interested in.

Family member to serve as contact person: _____

Contact e-mail address: _____ contact phone #: _____

Please look over the jobs that need to be done at each show. Place the family member name next to any area for which they may be interested in working. Minimal training involved for any of these jobs!!
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_____ Front gate: (adults only – club money involved – 5 needed per show with 2 hour shifts) the gate opens at 10:00 a.m. The “gatekeeper” needs to collect an entry fee for people who are not members and check the coggins papers of any horse that enter the grounds.

_____ Entry booth: (adults preferred for portions of position that handle money) Opens at 10:00 a.m. This involves taking entry fees and answering general questions. Entry forms need to stay organized and given to the person entering the information on the computer for the announcer. Ribbons must be prepared for distribution of classes.

_____ Announcer: A great view of the show but communication a real key. The announcer needs to say alert to what is happening in the arena and announce the change in gaits, the winners of the class and other general information.

_____ Ringmaster: Working with the judge and watching what is happening in the arena. The Ringmaster needs to determine when to close the arena gate, if there is a situation during a class that needs to be addressed, and communicate between the judge and announcer. This person must also stay impartial if any rider from their family or stable is involved in a class.

_____ Arena Gate(s): Someone needs to stand at the gate and open and close it for riders for each class. This is a pretty easy job but very important. This person also needs to help control traffic in and out of the gates especially when children are in the classes.

_____ Ribbon Runners: This is a great job for children. When the winners of classes are announced the ribbons are given to them before they leave the arena.

_____ Social Committee: Plan the awards banquet, Chili Supper and other social events.

_____ Grounds help: Raking leaves, picking up trash, or anything you think might be needed.